

**Lake Kitchawan Association
Minutes of the Board Meeting
November 6, 2019
6:00 – 6:40 PM**

Location of Meeting:

Lake Kitchawan Clubhouse
167 Lake Kitchawan Drive
South Salem, NY 10590

Board Members Present:

Artie Wanek, Bridget Wanek, Diane Banyai, Eileen O'Halloran, Patricia MacRae, Leah Graygor, Aimee Hodges, Johnna Damore, Michelle Cullen

Approval of the Minutes

The minutes of the September meeting were distributed and approved by a majority of those present.

Approval of Agenda

The agenda for the meeting was distributed and approved by a majority of those present.

President's Report

- The bathroom door installation is complete and it looks great!
- Do we need a small deck with ramp outside the bathroom door? The board agreed we do and accepted Rui's bid of \$150 to complete the job.
- Front door installation – The door frame is rotted out and needs to be replaced before the door can be installed. Aimee made a motion to approve Rui's bid of \$400 and Michelle seconded the motion. The board voted and approved the motion.
- Should the clubhouse be winterized? A discussion ensued and all agreed that it would be nice to winterize the clubhouse in order to keep it open year round. There was talk of a New Year's Eve party.
- Cattail removal was completed on October 21 at \$300 per hour. We haven't been billed yet, but Artie thinks it was about one hour of work.
- Bernard has donated his crew to the fall cleanup effort.
- Private Road Committee - Plowing of Laurel Road. Leah spoke to her neighbors and they agreed that plowing should occur after three inches of snow.
- The resolution of 22 Grandview and other homes is on hold.

Treasure Update

- Attached see monthly cash flow report submitted by Bridget. The board accepted the treasurer's report.

New Business

- Patty asked Karen Paul for help with the grant. Karen suggested we need to consult /hire a CPA to fill out the numerous forms. There is no deadline for the grant vault, however we can't see what grants are available until we complete the vault application.
- Is the fence around the garden necessary? All the split rails need to be replaced, which is extremely costly. The board tabled the topic for the Spring.
- Bridget will create a Welcome Packet for new community members that will go out with the dues billing.

Note

The next meeting of LKA will take place December 4 at 6:00 at Artie and Bridget's house.

Respectfully submitted by Diane Banyai